

19/01/2017

Business - Application for a premises licence to be granted under the Licensing Act 2003

Ref No. 750212

Name of Applicant

Please enter the name(s) who is applying for a premises licence under section 17 of the Licensing Act 2003 and am making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

	Curvingroad Ltd (t/a Theatre Delicatessen)
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Premises Details

Non-domestic rateable value of premises in order to see your rateable value click here (opens in new window)

£	20250
	Band D and E only applies to premises which uses exclusively or primarily for the supply of alcohol for consumption on the premises

Postal address of premises or, if none, ordnance survey map reference or description

Address Line 1	OLD LIBRARY
Address Line 2	39 WELLS WAY
Town	LONDON
County	
Post code	SE5 0PX
Ordnance survey map reference	
Description of the location	
Telephone number	

Applicant Details

Please select the capacity in which you are applying to convert your existing licence

	a charity
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Other Applicants

Personal Details - First Entry

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Name	Roland Smith
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Address - First Entry

Street number or building name	Theatre Delicatessen
Street Description	119 Farringdon Road
Town	London
County	United Kingdom
Post code	EC1R 3DA
Registered number (where applicable)	06114448
Description of applicant (for example, partnership, company, unincorporated association etc)	"Theatre Delicatessen" is the trading name of CurvingRoad Ltd 119 Farringdon Road, London, EC1R 3DA. Registered company in England and Wales 06114448. Registered charity 1121987. VAT 136759187

Contact Details - First Entry

Telephone number	
Email address	

Operating Schedule

When do you want the premises licence to start?

	01/09/2016
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If you wish the licence to be valid only for a limited period, when do you want it to end?

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General description of premises (see guidance note 1)

	<p>The Old Library (39 Wells Way, SE5 0PX) is a community space within a Grade II listed building located in the centre of Burgess Park.</p> <p>The building consists of an open plan ground floor space with high ceilings, originally conceived as a public library, but latterly used as a 'pop up' community arts space.</p> <p>The building is owned by Southwark Property Team, and has been leased to Theatre Delicatessen for 3 years with the aim of creating a multi-use community and public performance space.</p> <p>This will comprise:</p> <ul style="list-style-type: none"> - a small performance studio
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	<ul style="list-style-type: none"> - a theatre cafe, serving building users, audiences and members of public using the wider park - a rehearsal / events space open to use by local organisations and London theatre companies <p>The space will be sub-divided using theatre curtains, with the intention of enabling a number of flexible configurations.</p> <p>This licence application relates to:</p> <ul style="list-style-type: none"> - provision of public entertainment, including plays, short films, dance performances - provision of live and recorded music related to the staging of performance - sale of alcohol to audience and users of the space <p>It is highlighted that the sale of alcohol and provision of a bar will be ancillary to the main use of the building.</p>
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Please select the range of the number of people expected to attend the premises at any one time.

	Less than 5000
If 5,000 or more people are expected to attend the premises at any one time. Please state the number expected to attend	

Operating Schedule part 2

What licensable activities do you intend to carry on from the premises?

	(Please see sections 1 and 14 of the Licensing Act 2003 and schedule 1 and 2 to the Licensing Act 2003)
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Provision of regulated entertainment

	a) plays
	b) films
	e) live music
	f) recorded music
	g) performance of dance
	h) anything of a similar description to that falling within (e), (f) or (g)

Provision of late night refreshment

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Supply of alcohol

	j) Supply of alcohol
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A - Plays

Will the performance of a play take place indoors or outdoors or both? (Please read guidance note 2)

	Indoors
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Please give further details here (Please read guidance note 3)

	<p>The Old Library will be a flexible performance space. They aim is to programme plays in a 'studio theatre' to be created within one wing of the building.</p> <p>These will be ticketed predominantly ticketed events, but timings are designed to allow potential matinee performances and weekend performances aimed at children and families.</p> <p>The later timings on Thursday - Saturday is requested for the provision of comedy/cabaret/open mic nights which Theatre Delicatessen has managed successfully at previous venues. These majority of these performances are tied to fundraising events.</p>
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Standard days and timings for Plays (Please read guidance note 6)

Day	Start	Finish
Mon	13:00	23:00
Tues	13:00	23:00
Wed	13:00	23:00
Thur	13:00	01:00
Fri	13:00	01:00
Sat	10:00	01:00
Sun	10:00	22:00

State any seasonal variations for performing plays (Please read guidance note 4)

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Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed. (Please read guidance note 5)

	<p>On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday:</p> <p>10:00 - 01:00</p>
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B- Films

Will the exhibition of films take place indoors or outdoors or both? (Please read guidance note 2)

	Both
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Please give further details here (Please read guidance note 3)

	<p>Within the artistic programme, Theatre Delicatessen are looking to allow for the provision of films within the building. It is intended that these will be artist-created films (usually 'shorts') that will be shown as part of wider performances or arts exhibitions.</p> <p>In the Summer, Theatre Delicatessen will look to collaborate with the Friends of Burgess Park group to host their pre-existing Summer Cinema programme. These have been, to date, free cinema events staged in the park itself and open to the community.</p>
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Standard days and timings for Films (Please read guidance note 6)

Day	Start	Finish
Mon	13:00	23:00
Tues	13:00	23:00
Wed	13:00	23:00
Thur	13:00	23:00
Fri	13:00	01:00
Sat	10:00	01:00
Sun	13:00	22:00

State any seasonal variations for the exhibition of films (Please read guidance note 4)

	Halloween (31 October) - Late night / midnight showings of horror / thriller films until 2:00am.
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Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed. (Please read guidance note 5)

	<p>On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday:</p> <p>10:00 - 01:00</p>
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E - Live Music

Will the performance of live music take place indoors or outdoors or both? (Please read guidance note 2)

	Both
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Please give further details here (Please read guidance note 3)

	<p>Many of the artists with whom Theatre Delicatessen works integrate live music as part of their performances. Therefore, we are looking for Live Music provision to mirror that of provision of plays.</p> <p>As part of the artistic programme at the Old Library we would also look to provide performance space to local musicians, either in stand alone performances or as part of 'open mic' sessions.</p>
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Standard days and timings for Live Music (Please read guidance note 6)

Day	Start	Finish
Mon	13:00	23:00
Tues	13:00	23:00
Wed	13:00	23:00
Thur	13:00	01:00
Fri	13:00	01:00
Sat	10:00	02:00
Sun	13:00	22:00

State any seasonal variations for the performance of live music (Please read guidance note 4)

	<p>During the Summer, we would look to have the opportunity to stage live music in the 'patio' space immediately in front of the Old Library building.</p> <p>This would be in conjunction with wider Burgess Park activities - for example, the Camberwell Fair or wider promenade theatre performances.</p> <p>This provision would be limited to</p> <ul style="list-style-type: none"> - months May - September - hours 12:00 - 20:00
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Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed. (Please read guidance note 5)

	<p>On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday:</p> <p>10:00 - 01:00</p>
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F - Recorded Music

Will the playing of recorded music take place indoors or outdoors or both? (Please read guidance note 2)

	Indoors
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Please give further details here (Please read guidance note 3)

	<p>It is expected that recorded music will be played within the cafe space, and therefore the hours will reflect those opening hours - from 10am in the morning.</p>
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	<p>This will be amplified through a simple HiFi system.</p> <p>Recorded music will also be a feature of most performances, so the finish time will reflect that. This will be played through a PA speaker or Surround Sound system.</p>
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Standard days and timings for Recorded Music (Please read guidance note 6)

Day	Start	Finish
Mon	10:00	23:00
Tues	10:00	23:00
Wed	10:00	23:00
Thur	10:00	01:00
Fri	10:00	01:00
Sat	10:00	02:00
Sun	10:00	22:00

State any seasonal variations for playing recorded music (Please read guidance note 4)

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Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed. (Please read guidance note 5)

	<p>On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday:</p> <p>10:00 - 01:00</p>
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G - Performances of Dance

Will the performances of dance take place indoors or outdoors or both? (Please read guidance note 2)

	Indoors
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Please give further details here (Please read guidance note 3)

	The provision for performance of dance replicates that for plays, without the additional weekend hours.
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Standard days and timings for Performance of dance (Please read guidance note 6)

Day	Start	Finish
Mon	13:00	23:00
Tues	13:00	23:00
Wed	13:00	23:00

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Thur	13:00	23:00
Fri	10:00	23:00
Sat	10:00	23:00
Sun	10:00	22:00

State any seasonal variations for the performance of dance (Please read guidance note 4)

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Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed. (Please read guidance note 5)

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H - Anything of a similar description to that falling within (e), (f) or (g)

Please give a description of the type of entertainment you will be providing

	Other types of performance that are intended to take place in the Old Library include: - Spoken Word / Performance Poetry - Live Art - Cabaret - Stand Up Comedy
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Will the entertainment take place indoors or outdoors or both? (Please read guidance note 2)

	Indoors
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Please give further details here (Please read guidance note 3)

	The cafe space at the Old Library will be designed to be flexible enough to be opened up as a performance space with a small stage for comedy/cabaret/spoken word
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Standard days and timings for Anything of a similar description to that falling within (e), (f) or (g) (Please read guidance note 6)

Day	Start	Finish
Mon	13:00	23:00
Tues	13:00	23:00
Wed	13:00	23:00
Thur	13:00	01:00
Fri	13:00	01:00
Sat	10:00	02:00
Sun	10:00	22:00

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State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (Please read guidance note 4)

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Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed. (Please read guidance note 5)

	On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday: 10:00 - 01:00
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J - Supply of Alcohol

Will the supply of alcohol be for consumption (Please read guidance note 7)

	On the premises
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Standard days and timings for Supply of alcohol (Please read guidance note 6)

Day	Start	Finish
Mon	12:00	23:00
Tues	12:00	23:00
Wed	12:00	23:00
Thur	12:00	00:30
Fri	12:00	00:30
Sat	12:00	01:30
Sun	12:00	22:00

State any seasonal variations for the supply of alcohol (Please read guidance 4)

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Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed. Please list, (Please read guidance note 5)

	On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday: 10:00 - 01:00
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Please upload the consent form completed by the proposed premises supervisor

	ROLAND-SMITH-THEATRE-DELI-DPS.pdf
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Premises Supervisor

Full name of proposed designated premises supervisor

First names	Roland
Surname	Smith

Address of proposed designated premises supervisor

Street number or Building name	■
Street Description	■■■■■■■■■■
Town	■■■■■
County	■■■■■■■■
Post code	■■■■■

Personal licence number of proposed designated premises supervisor, if any,

Personal licence number (if known)	2013/06784/LAPER
Issuing authority (if known)	Brighton & Hove City Council

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (Please read guidance note 8)

	<p>Some performances will contain language and deal with subject matter that is not suitable for children.</p> <p>Theatre Delicatessen operates an age classification system, where such performances are publicised with a suggested 12+, 14+ or 16+ designation.</p> <p>This recommendation included on the website and ticket booking portal.</p> <p>It is intended to be advisory, so children accompanied by an adult will be permitted to enter at their parent's / guardian's discretion.</p>
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L - Hours premises are open to public

Hours premises are open to the public (standard timings Please read guidance note 6)

Day	Start	Finish
Mon	09:30	23:30
Tues	09:30	23:30
Wed	09:30	23:30
Thur	09:30	01:00

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Fri	09:30	01:00
Sat	09:30	02:00
Sun	09:30	22:30

State any seasonal variations (Please read guidance note 4)

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Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed. Please list, (Please read guidance note 5)

	On Sundays immediately prior to Bank Holidays, we would look to request timings to replicate that of a regular Friday: 10:00 - 01:00
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M - Steps to promote four licencing objectives

a) General - all four licensing objectives (b,c,d,e) (Please read guidance note 9)

	<p>For the purpose of this licence, the main use of the premises shall at all times remain as a theatre, arts and performance venue.</p> <p>A direct telephone number for the manager at the premises shall be publicly available at all times the premises is open.</p> <p>This telephone number is to be made available to residents and businesses in the vicinity.</p> <p>Only members of the public who hold a ticket or pass or have signed in to the premises for a performance or exhibition shall be admitted into the reserved parts of the building - that is the performances spaces beyond the delineation of the cafe.</p>
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b) the prevention of crime and disorder

	<p>For any events extending beyond Midnight (00:00) Theatre Delicatessen will employ SIA certified Security Presence / Door Staff.</p> <p>The premises shall install and maintain a comprehensive CCTV system.</p> <p>All entry and exit points will be covered enabling frontal identification of every person entering in any light condition.</p> <p>The CCTV system shall continually record whilst the premises is open for licensable activities and during all times when customers remain on the premises.</p> <p>All recordings shall be stored for a minimum period of 31 days with date and time stamping.</p> <p>Viewing of recordings shall be made available immediately upon the request of Police or authorised officer throughout the preceding 31 day period.</p> <p>A staff member from the premises who is conversant with the operation of the CCTV system shall be on the premises at all times when the premises is open.</p> <p>This staff member will be able to provide a Police or authorised council officer copies of</p>
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	recent CCTV images or data with the absolute minimum of delay when requested.
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c) public safety

	<p>In the current configuration of the building the maximum number of persons accommodated at the premises at any one time (excluding staff) shall not exceed 75.</p> <p>At such point in the future when additional sanitary provisions are provided, either by permanent changes to the building or with the addition of temporary 'portaloos' facilities, and these changes are agreed by Environmental Health officers, the number of persons accommodated at the premises at any one time (excluding staff) shall not exceed 150.</p> <p>The approved arrangements at the premises, including means of escape provisions, emergency warning equipment, the electrical installation and mechanical equipment, shall at all material times be maintained in good condition and full working order.</p> <p>The means of escape provided for the premises shall be maintained unobstructed, free of trip hazards, be immediately available and clearly identified in accordance with the plans provided.</p> <p>All exit doors shall be available at all material times without the use of a key, code, card or similar means.</p> <p>All emergency doors shall be maintained effectively self closing and not held open other than by an approved device.</p> <p>The edges of the treads of steps and stairways shall be maintained so as to be conspicuous.</p> <p>Curtains and hangings shall be arranged so as not to obstruct emergency safety signs or emergency equipment.</p> <p>On an open stage and elsewhere in the premises any permanently installed scenery shall be made from the following:</p> <ul style="list-style-type: none"> • Non-combustible material; or • Inherently flame-retarded fabric; or • Durably-treated flame retarded fabric; or • Timber, hardboard or plywood treated by a process of impregnation which meets Class 1 (BS 476-7) or Class-s3.d2 (BS EN 13501-1) surface spread flame; or • Timber framing of minimum 22mm nominal thickness; or • Medium-density fibreboard (MDF), plywood, chipboard not less than 18mm in thickness; or • Plastics material subject to special consideration by appropriate Responsible Authority, being the Fire Authority; or • Other materials acceptable to the appropriate Responsible Authority, being the Fire Authority. <p>All fabrics, curtains, drapes and similar features should be either non-combustible or be durably or inherently flame-retarded fabric. Any fabrics used in escape routes, other than entertainment areas, should be non-combustible.</p> <p>Patrons permitted to temporarily leave and then re-enter the premises e.g. to smoke, shall not be permitted to take drinks or glass containers with them.</p>
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d) the prevention of public nuisance

	<p>The sale of alcohol at the premises shall at all times be ancillary to the provision of Regulated Entertainment.</p> <p>There shall be no sales of alcohol for consumption off the premises.</p> <p>A Challenge 25 proof of age scheme shall be operated at the premises where the only acceptable forms of identification are recognised photographic identification cards, such as a driving licence, passport or proof of age card with the PASS Hologram.</p>
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	<p>A log shall be kept detailing all refused sales of alcohol. The log should include the date and time of the refused sale and the name of the member of staff who refused the sale.</p> <p>The log shall be available for inspection at the premises by the police or an authorised officer of the City Council at all times whilst the premises are open.</p> <p>Notices shall be prominently displayed within the smoking area requesting patrons to respect the needs of local residents and use the area quietly.</p> <p>The designated smoking area shall be limited to the fenced garden area outside the building.</p> <p>Patrons permitted to smoke at the designated smoking area shall be limited to 15 persons at any one time.</p> <p>No noise shall emanate from the premises nor vibration be transmitted through the structure of the premises which gives rise to a nuisance.</p> <p>Clearly legible notices shall be displayed at all exits from the premises requesting patrons to respect the needs of local residents and to leave the premises and area quietly.</p>
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e) the protection of children from harm

	<p>Children under the age of 12 shall not be admitted onto the premises unless accompanied by a responsible adult aged 18 or over.</p> <p>Children shall not be allowed on the premises where theatre production that deals with adult themes is being shown.</p>
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Please upload a plan of the premises

	Wells-Way-Ground-Premises-Licence.pdf
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Please upload any additional information i.e. risk assessments

	39WWFireRiskAssessmentWIP.docx.pdf
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Checklist

	<p>I have enclosed the plan of the premises.</p> <p>I understand that I must now advertise my application.</p> <p>I understand that if I do not comply with the above requirements my application
 will be rejected.</p>
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Declaration

I agree to the above statement

	I agree
PaymentDescription	200003453340, ,
AuthCode	001211

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LicenceReference	LPA-94212-287
PaymentContactEmail	

The information you provide will be used fairly and lawfully and Southwark Council will not knowingly do anything which may lead to a breach of the Data Protection Act 1998.

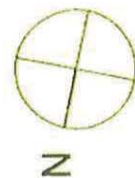
Consent of individual to being specified as premises supervisor

I **Roland Daniel Smith**
[full name of prospective premises supervisor]
of [REDACTED]
[home address of prospective premises supervisor]
hereby confirm that I give my consent to be specified as the designated premises
supervisor in relation to the application
for **Premises Licence Application** [type of application]
by
[name of applicant] relating to a premises licence **CurvingRoad Ltd**
[number of existing licence, if any] (trading as 'Theatre Delicatessen')
for [name and address of
premises to which the application relates] and any premises licence to be granted or
varied in respect of this application made by
[name of applicant] concerning the supply of alcohol at
Old Library, 39 Wells Way, London
SE5.0PX [name and address of premises to which application
relates].

I also confirm that I am applying for, intend to apply for or currently hold a personal
licence, details of which I set out below.
Personal licence number **2013/06784/LAPER** [insert personal licence number,
if any]

Personal licence issuing authority **Brighton and Hove City Council**
[insert name and address and telephone number of personal licence issuing authority, if
any] [REDACTED]
[REDACTED] signed
Roland Smith name (please print)
19 January 2017 dated

Licensing Dept
Community Safety, 3rd Floor Hub 2 160 Tooley Street
PO Box 64529
London SE1 5LX



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